



The workplace is an enormously complex place where from the lean experience only **visuals** convey enough information to understand process steps, flow, relationships, hidden waste and lead - time behaviour.

Visualisation brings a **detailed understanding and major breakthroughs** in productivity and other performance issues. It leads to a **team consensus** on improvement change, systemic problems and remedies. While finished charts communicate information about a situation, the real value is the mapping itself as this is where **insight grows, paradigms shift and consensus builds**.

**Value Stream** and **Process Maps** take different perspectives, however, the work they visualise is the same and both have a place in your business.

## Process & Value Stream Mapping

### Process Mapping Application Simplified

One of the most difficult challenges for many organisations is to understand and explain how work and tasks are accomplished. Additionally organisations need to establish a standardised approach to work using common vocabulary for documenting and describing work processes. Attend this workshop and learn how to map and improve your processes. Process Mapping is also known as Process Charting or Flow Charting. It is one of the oldest, simplest and most valuable small step improvement tools for stream lining work and removing wasteful practices. It is a subtle approach and requires training to establish motivated facilitators to get the best results. Process Mapping is highly detailed to present line managers, supervisors and workplace teams with the greatest opportunity to identify waste and make small step continuous improvement.

### Value Stream Mapping Overview

One of the most difficult challenges for management is to analyse the "Current State" of a product or service's "Value Stream" taking a strategic view of what the "Future State" or business intent should be. "Value Stream Mapping" is based upon Lean principles and is a powerful tool used to identify opportunities for significant process improvement within an organisation. It allows an organisation to identify those constraints preventing processes from flowing at their optimum. They identify major process steps and take a broader and wider view than Process Mapping and are best used by management to portray the "business intent" relative to a "Future State" for products or services. Value Stream Mapping & Analysis is a tool which allows a business to broadly capture and document their product / service material, process and information flow and key metrics from a predetermined value stream perspective. They take a holistic view and include an analysis of the ratio or velocity between value adding and non value adding work for the entire product or service value stream with the express intent of improving velocity.

