

Fact Sheet AY 2025/26

BSc and MSc Exchange



WHU – Otto Beisheim School of Management

International Relations Office
Campus Vallendar
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Germany

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www.whu.edu/exchange

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WHUInternational





Administrative Matters

Academic Calendar*

<https://www.whu.edu/programs/exchange-programs/>

Fall 2025

| | |
|------------------------------|----------------------------------|
| Quarter I | September 01 – October 24, 2025 |
| Quarter II | October 28 – December 19, 2025** |
| Mandatory Orientation | August 27 and 28, 2025 |
| Arrival Dates | August 25 and 26, 2025 |

Spring 2026

| | |
|------------------------------|-----------------------------|
| Quarter III | January 12 – March 06, 2026 |
| Quarter IV | March 09 – April 30, 2026** |
| Mandatory Orientation | January 07 and 08, 2026 |
| Arrival Dates | January 05 and 06, 2026 |

The dates usually include exams, but a few exams might take place during the week after the end of each quarter (except for quarter II).

The dates for our MBA exchange program differ and can be found in the WHU Campus Düsseldorf MBA Fact Sheet.

*All dates are subject to change

**The official end of the spring semester is August 31st but no classes are offered between May to August. During that time students could do an internship in Germany based on their student residence permit. Fall term officially goes until December 31st but no classes are held in last 10 days of the term.

Deadlines for Application & Nomination

| | |
|----------------------------|------------------|
| Fall 2025/Full Year | June 01, 2025 |
| Spring 2026 | October 01, 2025 |
| Double Degree | April 01, 2025 |

Nomination Procedure

The home university nominates their student(s) via email including the following information:

- First name and family name of the student (as shown in passport)
- Student's gender
- Student's nationality (for visa purposes)
- Term(s)
- Study program (BSc, MSc)*
- Student's email address

* Due to the different campus locations and program structures, graduate exchange students can no longer mix MSc and MBA courses. Starting fall 2025, the Master in Finance (MSc) course will be offered on Campus Düsseldorf, making this course an exception.

The partner university should indicate for each nominee upon nomination whether this graduate student is applying for our MSc Exchange Program on our Vallendar campus or our MBA Exchange Program on our Düsseldorf campus (if eligible; see our WHU Campus Düsseldorf MBA Fact Sheet).

Erasmus Information

Information for Incoming Erasmus Students, Online Learning Agreement (OLA):

Receiving Institution Information:

Country: Germany

Name: WHU-Otto Beisheim School of Management

Faculty/Department: International Relations Office

Address: Burgplatz 2, 56179 Vallendar, Germany

ERASMUS Code: DKoblenz03

Receiving Responsible Person:

Name: Kristina Schwanitz

Position: Exchange Coordinator Europe

Email: Kristina.schwanitz@whu.edu

Phone number: +492616509163

Receiving Administrative Contact Person:

Same as above



Application Process

After the home university has emailed the nomination to the respective exchange coordinator at WHU, the nominated student(s) will receive instructions for the online application procedure via email.

Shortly after the application deadline, we will process the complete online applications and send a letter of acceptance to each student to the international office at the home university.

Housing

<https://www.whu.edu/housing>

The application for housing is done within the online application. After processing the application, the housing office will contact the students directly. Housing is distributed on a first-come, first-served basis. Exchange students will be given support to find their apartment before arrival, either by maps, detailed descriptions on how to find the apartment or by a WHU student buddy.

Expected date of arrival: one or two days before our mandatory orientation.

Contact persons:

Philomena Richartz and **Sabine Neuer** (housing@whu.edu)
Phone: +49 261 6509-590/ -591

Visa and Residence Permit

<https://www.whu.edu/programs/exchange-programs/pre-departure-arrival-at-whu/>

Depending on their nationality, students might need a visa and/or residence permit to study in Germany. While we assist students in applying for their residence permit, it is the student's own responsibility to take care of visa matters as early as possible, ideally at least 2 months prior to departure.

Students should contact the German Consulate in their home country (or country of residence) to find out if they need a

student visa prior to entering Germany/Europe for study purposes.

Health Insurance

<https://www.whu.edu/programs/exchange-programs/pre-departure-arrival-at-whu/>

All exchange students have to provide proof of health insurance upon their arrival at WHU. It has to cover the following aspects to be acknowledged by the German authorities:

- The student's name has to be mentioned as the insured person
- Period of time: coverage of the entire stay in Germany
- Region: Germany must be covered
- Emergencies must be covered
- All medical expenses must be covered

Health insurance with full coverage for sickness, emergencies and all medical expenses is absolutely mandatory for all exchange students in Germany. Students can contact the International Relations Office at WHU in advance to check if their health insurance is sufficient.

Cost of Living

<https://www.whu.edu/programs/exchange-programs/pre-departure-arrival-at-whu/>

A student's cost of living will be approximately 1200 € per month, depending on their free time activities (e.g. travelling, eating out, using sports facilities, visiting concerts and clubs).

- Accommodation: between 550 € and 660 €
- Mobile Phone: 30 €
- Food: 200 €
- Laundry: 20 €
- Local transportation: 185 €* (One time payment)
- Health Insurance: approx. 100 €
- Miscellaneous (leisure activities): 300 €

*amount subject to change

Deutschland Ticket

Starting with the fall semester 2024 students will be required to purchase the Deutschland Ticket. This allows them to travel nationwide on local public transport as well as all regional trains and busses. The Deutschland ticket is only valid with the WHU student ID. To receive the card students must pay the mandatory Deutschland Ticket Fee of approx. 185,00 € during registration (exact amount will be confirmed to the nominated students). This amount is subject to change and will be communicated to the students well in advance. Students may pay using credit card or cash. Fees may apply when using a credit card, so we recommend that students first contact their credit card provider for more information.

Integration at Vallendar Event





Program Offer for Exchange Students

On its campus in Vallendar, WHU offers a Bachelor in International Business Administration and a Bachelor in Business Psychology for undergraduate exchange students. For Graduate exchange students WHU offers a Master in International Business in addition to the Master in Entrepreneurship, Master in Management and Master in Business Analytics programs.

On its campus in Düsseldorf, WHU graduate exchange students fulfilling the MBA admission requirements can choose classes from the Full-time and Part-time MBA Program. For more information on these programs such as academic calendar etc. see "WHU Campus Düsseldorf MBA Fact Sheet". Starting Fall 2025 the Master in Finance course will also be offered in Düsseldorf. Due to the different campus locations and program structures, graduate exchange students can no longer mix MSc and MBA courses.

Online Course Guide

www.ir-online-course-guide.whu.edu

Language of Instruction

Two undergraduate tracks are offered: either with 80% or 100% of the courses in English. The graduate programs are taught completely in English.

Language Requirements

BSc and MSc exchange students do not need to prove their proficiency in English as we trust the selection process of our partner universities. Therefore, a nomination from a partner university is considered proof that the student has a high level of English proficiency (at least B2).

Academic Information

Class format: Lectures, seminars and exercises

Class size: 30 to 40 students

Examination types: Exams, papers, cases, presentations and participation

Attendance: Mandatory

Workload: 5 to 7 courses per term for all programs

Transfer of Credits: Undergraduate courses are worth 4,5 ECTS credits and Graduate/Language courses are worth 5 ECTS credits

German Language Course

WHU offers intensive German courses throughout the semester. Exchange students have the opportunity to participate in one of the 4 levels offered, from beginners to advanced. The course is worth 5 ECTS credits and tuition-free for exchange students.

Grading System

| WHU Grading System | | Definition |
|--------------------|-------------------|--------------|
| 1.0 to 1.5 | sehr gut | very good |
| 1.6 to 2.5 | gut | good |
| 2.6 to 3.5 | befriedigend | satisfactory |
| 3.6 to 4.0 | ausreichend | sufficient |
| 5.0 | nicht ausreichend | fail |

Faculty

<https://www.whu.edu/faculty/>

- Economics
- Entrepreneurship and Innovation
- Finance and Accounting
- Management
- Marketing and Sales
- Supply Chain Management

Additional Student Services

- Full access to the Career Center Services (incl. counseling, tailor-made newsletter with internships and job offers for international students, as well as access to the company presentations)
- VIP (Vallendar Integration Program is a student organization to foster the integration of exchange students at WHU)
- Student Buddy Program
- 24h library and gym access



Contact

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Coordinators

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