



Sookmyung Women's University

2018/19 Exchange Program Information Sheet

☐ CONTACT INFORMATION

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| Office Name | Office of International Affairs | |
| Address | #706 Administration Bldg, Chengpa-ro 47-gil, 100 Yongsan-ku, Seoul 140-742, Korea | |
| Telephone/Fax | Tel:+82-2-710-9284/Fax:+82-2-710-9285 | |
| Homepage | http://e.sookmyung.ac.kr | |
| Exchange Program Website | http://e.sookmyung.ac.kr | |
| Contact Person(s) for Incoming Exchange Students | Contact Person | Ms. Soo Young Song (Ms.) |
| | Email | Inbound.exchange@sookmyung.ac.kr |
| | Phone | +82-2-710-9928 |
| Contact Person(s) for Outbound Exchange Students | Contact Person (North/South America/Europe) | Soyoung Choi (Ms.) (aka Diana) Email: outbound.exchange@sookmyung.ac.kr Phone: +82-2-2077-7936 |
| | Contact Person (Asia/Africa/Oceania) | Martin Hwanmo Koo (Mr.) Email: outbound.exchange2@sookmyung.ac.kr Phone: +82-2-710-9385 |

☐ APPLICATION REQUIREMENTS

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| Language Requirements | TOEFL – over 213(CBT)/79(IBT) *Even if the minimum requirements of TOEFL 213, we can accept the students who don't have TOEFL score under the recommendation of the office of home university *Students whose native language is English do not need to submit TOEFL score. For the students who want to take the courses in Korean, recommended Korean Language test score is TOPIK 3 (recommended) |
| GPA Requirement | Over 3.0/4.3 (Recommended) (2.8/4.0) |
| Level of Study (Undergraduate/Graduate) | Undergraduate/Graduate *Students are expected to have completed 1 year of a university or college degree program |
| Faculties/Schools Available to Exchange Students | All courses are open to Exchange Students except LCB Hospitality Management major in undergraduate program *In case of graduate student, we would like you to contact the professor in advance before the application. |
| Online Syllabus (if available) | <u>English Taught Course – Undergraduate Program</u> http://e.sookmyung.ac.kr > Academics > Search for Course Time Schedule> Type of lecture > English <u>English Taught Course – Graduate Program</u> <i>*Please find the courses that their language are marked in English.</i> Sookmyung Graduate School of Professional Studies(GSPS) http://e.sookmyung.ac.kr > Academics > Search for Course Time Schedule> Department: GSPS > Major : International PR and Public Diplomacy, International Development Cooperation > Search |



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| Areas of study NOT Available to Exchange Students | LCB Hospitality Management major in undergraduate program and Some courses on Graduate School of Professional Studies are not open to exchange students. Please contact us in advance for the application possibility. Some courses of Economics taught in English are restricted to the exchange students. ** International exchange students who wants to take capstone designed courses may require to pay extra fee. ** Courses from College of Fine Arts, Music and Dept of Dance may require strict pre-requisite course completion and practical courses of these department are restricted for exchange students. | | | | | | | | | | | | | | | | |
| Application Deadline | <table><tr><td colspan="2">Spring Semester (March-Mid June)</td><td>October 15 – December 1 Nomination list: Nov. 1</td></tr><tr><td rowspan="2">Summer Semester Sookmyung International Summer School</td><td>Session I</td><td>April 1 - April 30</td></tr><tr><td>Session II</td><td>April 1- May 30</td></tr><tr><td colspan="2">Fall Semester (September - Mid December)</td><td>April 15 – June 1 Nomination list: May 1</td></tr><tr><td>Winter Semester</td><td>Winter Beyond Borders Program</td><td>October 1 - November 30</td></tr></table> | | | Spring Semester (March-Mid June) | | October 15 – December 1 Nomination list: Nov. 1 | Summer Semester Sookmyung International Summer School | Session I | April 1 - April 30 | Session II | April 1- May 30 | Fall Semester (September - Mid December) | | April 15 – June 1 Nomination list: May 1 | Winter Semester | Winter Beyond Borders Program | October 1 - November 30 |
| Spring Semester (March-Mid June) | | October 15 – December 1 Nomination list: Nov. 1 | | | | | | | | | | | | | | | |
| Summer Semester Sookmyung International Summer School | Session I | April 1 - April 30 | | | | | | | | | | | | | | | |
| | Session II | April 1- May 30 | | | | | | | | | | | | | | | |
| Fall Semester (September - Mid December) | | April 15 – June 1 Nomination list: May 1 | | | | | | | | | | | | | | | |
| Winter Semester | Winter Beyond Borders Program | October 1 - November 30 | | | | | | | | | | | | | | | |
| Required Application Materials (transcripts, recommendation letters, etc.) | 1) Online Application 2) Financial Proof Bank statement (Amount US\$ 5,000 per semester) 3) Official Transcript 4) Health Insurance Verification Form & Copy of Health Insurance Certificate *If the students want to purchase the Health insurance at SMU, the student can submit only the verification form. 5) Medical Check Up Form(official and personal) * X-ray test is recommended to be taken within 3 months of arrival in Korea. You can submit the x-ray result later than the application deadline. 6) 1 Photo (3X4CM or passport-size/name on the back) 7) Passport Copy | | | | | | | | | | | | | | | | |
| Exchange Application Form (if available online) | http://e.sookmyung.ac.kr > Admission > International Programs > “Online Application” Click~! * The applicants should upload the required applications on the online application. * The program coordinator should send us the nomination list at the provided nomination form from Sookmyung Women’s University. * The medical check (official) and Health insurance certificate may be submitted after arrival to Sookmyung if the students want to do the medical check in Korea and/or purchase the insurance at Sookmyung. | | | | | | | | | | | | | | | | |



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| Semester Dates | Fall Semester: Sept 1- Dec 21, 2018 Spring Semester : March 4 – June 21, 2019 (tentative) |
| No. of weeks per semester | 16 weeks |
| 2018/19 Orientation Dates | Fall Semester: Aug 29, 2018 Spring Semester : Feb 26, 2019 (tentative) |
| 2018/19 Recommended Arrival Dates (Housing Check in) | Fall Semester: Aug 27-29, 2018 Spring Semester : Feb 22, 25-26, 2019(tentative) * For housing check-in: Only available during the <u>week day</u> and check in dates are firmly fixed. |
| Course Load | Minimum: 9 credits Maximum: 19 credits Yearly total credit maximum: 36 credits |
| Language Courses (if available) | We offer Korean Language Courses (Level I-VI: Beginner to Advanced level) to Exchange Students on regular semester. The credits (3 credits/each) can be transferable to your university. |
| Required Courses for Exchange Students (if any) | There are no mandatory courses but we suggest the students to take Korean Language Courses for the life in Korea. |
| Other Academic Information Useful for Exchange Students | *Regular Semester We offer the courses taught in English for exchange students, so they can take the courses with the other international and SMU students. <u>English Course List:</u> http://e.sookmyung.ac.kr > Academics > Search for Course Time Schedule <u>Type of Lecture: English</u> *If Course List for Semester is not available yet, please refer to the list of Semester of last year for your reference. *Sookmyung International Summer School Before starting the semester, you can apply for the summer schools- 3 weeks programs with several cultural activities and lectures. http://summer.sookmyung.ac.kr/ |
| Special Courses on Korean Studies (Taught in English) | We offer 4 special courses on Korean Studies every semester to a better understanding of Korea, its history and its culture. Modern Korean History / 3 credits The Beauty of Korean Cuisine / 2 credits An Introduction to Korean Traditional Dance / 2 credits Taekwondo & Korean Sports Culture / 2 credits |
| Transcript Issue Date | Semester 1 – Mid July / Semester 2 – Mid January |
| Explanation of Credit/Grading System | *Credit The total class hours of 1 credit course are 15 hours. *Grading Scale A+(4.3, 97-100), A(4.0, 94-96), A-(3.7, 90-93), B+(3.3, 87-89), B(3.0, 84-86), B-(2.7, 80-83), C+(2.3, 77-79), C(2.0, 74-76), C-(1.7, 70-73), D+(1.3, 67-69), D(1.0, 64-66), D-(0.7, 60-63), F(0, 00-59) Pass/Fail |



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☐ HOUSING AND ACCOMMODATION

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| Housing Information | Sookmyung International House I, IV, 6F, Professional Center (On Campus) -Fee: KRW1,040,000 (including utility fee)/ semester(4months) -Double Occupancy, Triple Occupancy Western style Room with bed/desk/closet -Private Bathroom (except for 6F)/ Communal Kitchen (except for Professional Center), Laundry Room(Coin-operated) -Each Room is equipped with internet connection. -There is no meal plan, so students have to prepare their own meals. * The room type could be different from the preference since there is limited number of rooms of each type. * Housing fee has to be paid by students upon his/her arrival at once through virtual account system. (Further notice will be given) * http://www.sookmyung.ac.kr/sookmyungen/1811/subview.do * UR SEOUL (Off campus) - http://urseoul.com/ko/residences/triple/ |
| Housing Application (if available online) | The detail dates will be informed again <u>after the nomination finished.</u> You can find out the application period and online application for housing at <u>the website below:</u> http://www.sookmyung.ac.kr/sookmyungen/1811/subview.do |
| Housing Application Deadline | *If the students would like to live at the private accommodation, please let us know at the time of application. |
| Housing Deposit Information and Payment Methods | Payment for the 1 semester studying period Deposit – None |

☐ OTHER INFORMATION

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| Total Number of Students | Undergraduate: about 10,000 Graduate: about 3,000 |
| Total Number of International Students (Approximate) | More than 500 international students (Including the students for Exchange, Degree and Korean Language Programs) |
| Insurance Requirements | It is required that students should prepare their private insurance in their home country. |
| Visa Requirements | D-2 Student Visa Students should obtain D-2 student visa before they arrive in Korea. |
| Estimated Living Expenses (per semester/ 4 months) -1 US\$=950KRW | -Accommodation:US\$1,040 -Food: US\$1,600 -Transportation: US\$160 -Other expenses: US\$800 =>Grand Total: US\$3,600 |
| Campus Maps (if available online) | http://e.sookmyung.ac.kr/contents/contents.jsp?cmsCd=CM0347 |
| Airport Pickup (if available) | Available *SMU buddy will pick you up at ICN international airport or Gimpo airport. Your students should pay the pick-up charge \$50 to the buddy at the airport. |



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| Student Buddy Program (if available) | Available *Each exchange students will be introduced one or two SMU buddies. The buddies will help the exchange students to assimilate into the campus life and Korean Culture. Airport Pick-up Service and other support (helping for the issuance of Alien Registration Card) will be provided by SMU buddies. |
| Scholarship offered Volunteer Program | Many international students from all around the world can also join to volunteer in English Speaking Spot (ESS) and Second Language Tutoring program(SLT). Through this program, international Students get the chance of teaching their mother language to Sookmyung students and receive small amount of scholarship (KRW10,000 per an hour) throughout the semester. |
| Other Information Useful for Exchange Students | We offer some Korean culture programs to exchange students |