

	<h1 style="text-align: center;">RIKKYO UNIVERSITY</h1> <h2 style="text-align: center;">立教大学</h2>	<p>For more information</p> 
Organization for Global Initiatives – Information Sheet		



Founded in 1874



Ikebukuro Campus



Niiza Campus

General Information

Name of Institution	Rikkyo University (Private)	
Foundation	1874 (Founded by the Missionary of American Episcopal Church)	
President	The Rt Revd Dr. NISHIHARA, Renta (西原 廉太) College of Arts	
Vice President for International Advancement / Director, Organization for Global Initiatives	Prof. MATSUI, Hideyuki (松井 秀征) College of Law and Politics	
Academic Network	Alliance of Asian Liberal Arts Universities (AALAU) Colleges and Universities of the Anglican Communion (CUAC)	
Location	Ikebukuro, Tokyo (Urban) one of the major hubs of transportation (trains, subways, buses, etc.) Niiza, Saitama (Suburban) suburb of Tokyo, 20 minutes from Ikebukuro by train	
Website	(Japanese) http://www.rikkyo.ac.jp/ (English) http://english.rikkyo.ac.jp/	



Student Numbers (as of October, 2023)

Undergraduate students	19,256 (international students: 639)
Graduate students	1,161 (international students: 303)
Total number of students	20,417 (international students: 942)
Top 5 countries & regions represented	China: 423 / South Korea: 217 / U.S.: 37 / France: 24 / Germany: 21

Staff numbers (as of November 1, 2023)

Teaching staff & researchers	2,648
Ratio of F to S	1:8
Full-time administrative staff	304

Contacts

Ikebukuro Campus	3-34-1 Nishi-Ikebukuro, Toshima-ku, Tokyo, 171-8501 JAPAN
Niiza Campus	1-2-26 Kitano, Niiza, Saitama, 352-8558 JAPAN
Website	(Japanese) http://www.rikkyo.ac.jp/ (English) http://english.rikkyo.ac.jp/

Office and Contacts

Office	Organization for Global Initiatives - International Office
Address	【Ikebukuro campus】 McKim Hall, 1st Floor, 3-34-1 Nishi-Ikebukuro, Toshima-ku, Tokyo 171-8501 JAPAN 【Niiza campus】 Building No. 7, 2nd Floor, 1-2-26 Kitano, Niiza-shi, Saitama 352-8558 JAPAN
International Office – Contacts	
Director	Prof. TAJIMA, Kayo (田島 夏与) College of Economics
Deputy Director	Prof. KIKUCHI, Yuta (菊池 雄太) College of Economics
Assistant to the Director	Prof. HIGUCHI, Maiko (樋口 麻衣子) College of Science Prof. TONAKI, Yotetsu (渡名喜 庸哲) College of Arts
Manager	Mr. MATSUKI, Atsushi (松木 敦志) TEL +81-3-3985-2807 / FAX +81-3-3985-2826
Outbound Exchange & Study Abroad Coordinator	Ms. ITO, Naoko (伊藤 直子) / Ms. KUNIMORI, Kanako (國守 加奈子) Ms. KAWATA, Noriko (川田 憲子) / Ms. NAGATO, Eri (長藤 恵理) E-MAIL rikkyo-outbound@rikkyo.ac.jp TEL +81-3-3985-2673 / FAX +81-3-3985-4290
Inbound Exchange Coordinators	Ms. KASAJIMA, Elise (笠嶋 英里子) / Ms. HIGUCHI, Megumi (樋口 萌) Ms. NIWA, Konami (丹羽 古那美) / Mr. KONNO, Masatoshi (今野 昌俊) E-MAIL rikkyo-inbound@rikkyo.ac.jp TEL +81-3-3985-2208 / FAX +81-3-3985-2826
Study Abroad Coordinator (Short-term study abroad programs)	Ms. MUROTA, Ritsuko (室田 律子) E-MAIL rikkyoshortterm@rikkyo.ac.jp TEL +81-3-3985-4555 / FAX +81-3-3985-4290
ACE Program Coordinator	Ms. MATSUOKA, Tomomi (松岡 智美) E-MAIL alis@rikkyo.ac.jp TEL +81-3-3985-4805 / FAX +81-3-3985-2826
Contact for international partnership agreements (Inter-university agreement)	Mr. MATSUKI, Atsushi (松木 敦志) E-MAIL r-partnership@rikkyo.ac.jp TEL +81-3-3985-2807 / FAX +81-3-3985-4290

Academic Information

Undergraduate Colleges (11)	<i>(Ikebukuro Campus)</i> College of Arts College of Intercultural Communication * College of Economics College of Business College of Science College of Sociology College of Law and Politice * GLAP (Global Liberal Arts Program) * *	<i>(Niiza Campus)</i> College of Community and Human Services College of Contemporary Psychology College of Tourism College of Sport and Wellness * English-taught degree program available * * Entirely taught in English
Graduate Schools (15)	<i>(Ikebukuro Campus)</i> Graduate School of Christian Studies Graduate School of Arts Graduate School of Intercultural Communication * Graduate School of Economics Graduate School of Business * Graduate School of Sciences Graduate School of Sociology Graduate School of Law and Politics Graduate School of Business Administration (Business Design) * * Graduate School of Social Design Studies * Graduate School of Artificial Intelligence and Science * * *	<i>(Niiza Campus)</i> Graduate School of Tourism Graduate School of Community and Human Services Graduate School of Contemporary Psychology Graduate School of Sport and Wellness * English-taught degree program available * * Interested applicants must have at least two years of professional work experience. * * * Exchange students may not be enrolled.
Volume at Library	Approx. 2 million	
Courses offered in English	<p>More than 4,000 courses are offered to exchange students from all the colleges and graduate schools, including 500 courses conducted in English. Course list is available from here! https://sites.google.com/rikkyo.ac.jp/rikkyouniversitywebsiteforfutu/academics?authuser=0</p> <p>The folloing faculties have the degree programs offered in English. Of course, another faculties also provides a variety of courses offered in English.</p> <p>【Undergraduate】 Global Liberal Arts Program, College of Intercutlural Communication (PEACE CIC), College of Law and Politics (Global Program of the Department of International Business Law)</p> <p>【Graduate】 Master of International Business (MIB; Graduate School of Business). Master of Public Management and Administration Course (MPMA; Graduate School of Business) Master of Social Development and Administration Course (MSDA; Graduate School of Social</p>	
Japanese Language Courses	<p>Students must be enrolled in the level in which they are placed based on the results of the Japanese language placement test given during the orientation. Based on the result of a placement test, students are placed in the appropriate level ranging from J0 (no prior experience of Japanese) to J8 (highly advanced).</p> <p>Support by Center for Japanese Language Education (CJLE) - Japanese language courses Nine levels: rom J0 ((no prior experience of Japanese) to J8 (highly advanced) Three types of course: Integrated Course, Skill-based Course, Content-based Course Note: J6 level is required for registering regular Japanese courses. Tuition and fee waived for exchange students</p> <p>- Japanese Language Support Desk The staff members who specialize in Japanese language education will asisst international students in their Japanese language studies</p> <p>- Rikkyo Kanji Certificate Examination - Japanese Speech Contest fot International Students</p>	

Class Timetable	<p><u>Each class lasts 100 minutes.</u></p> <p>1st period: 8:50 a.m. - 10:30 a.m. 2nd period: 10:45 a.m. - 12:25 p.m. 3rd period: 1:25 p.m. - 3:05 p.m. 4th period: 3:20 p.m. - 5:00 p.m. 5th period: 5:10 p.m. - 6:50 p.m.</p>
Academic Calendar (2024/25)	<p>Arrival time: (Spring) Late March ; (Fall) End of August (tentative) Orientation: (Spring) April 1 - April 9; (Fall) September 2 - 19 (tentative) *Usually the orientation for the spring semester starts from late March. Class Begin: (Spring) April 10; (Fall) September 20 Class End: (Spring) July 19; (Fall) January 22 Final Exam: (Spring) July 20-31; (Fall) January 23 - February 3</p>
Transcripts	<p>Transcripts are sent to home universities in the following manner: If students need to obtain transcript copies for themselves, they must request them in advance at the Academic Affairs Office before they depart from Japan. Please note that requests to expedite the issuance of transcripts will not be considered unless we have a specific agreement with our partner institutions. For exchange students who complete their studies in Fall semester (January): Transcripts are sent to home universities <u>in early April.</u> For exchange students who complete their studies in Spring semester (July): Transcripts are sent to home universities <u>in early September.</u></p>

Application

Required level of Language Proficiency/Language Requirements	<p>In order to take regular academic courses offered in Japanese, it is recommended that the students pass <u>Lv6 or above</u> in the Japanese placement exam, which students need to take after their arrival at Rikkyo.</p> <p>If students wish to take part in the Japanese language courses of J1 level or higher, they are expected to have mastered <i>hiragana</i> and <i>katakana</i> prior to their arrival at Rikkyo.</p>	
Application procedures	<ol style="list-style-type: none"> 1. Students must submit the application to their home institution to participate in the exchange program. 2. Upon receiving the recommendation from the home university, the students can submit the application to Rikkyo University. 3. Rikkyo University reviews the applications and allocates the students to appropriate colleges, graduate schools or Center for Japanese Language Education. After the students' admission is confirmed, Certificate of Eligibility is issued and mailed to partner institution. 	
Required documents for application/Application Materials	<ol style="list-style-type: none"> 1. Exchange Student Application Form 2. Letter of Recommendation issued by a faculty member 3. Original Academic Transcript issued by home university 4. Certificate of Health completed by physician 5. Certificate of Finance, attached with original bank statement 6. Copy of valid passport 7. Two face photographs 8. Certificate of Japanese language proficiency (if applicable) 9. Certificate of English language proficiency (if applicable) 	
Application Deadline	Spring 2025: October 31, 2025	Fall 2025: March 15, 2025

Events and Activities for Exchange Students

Global Lounge	<p>The International Office established the Global Lounge as a space to encourage interaction between regular Rikkyo students and international students.</p> <p>【Intercultural Events】</p> <p>World Café, Country Festa, Christmas Party, Going to Sumo Tournament, Learning Noh and Kimono, Tea Ceremony, etc.</p>
Buddy Program	<p>It is based on mixed groups of Rikkyo students and Exchange students. Through interaction and communication within the group this program ensures advice and support for the newly arrived exchange students and helps them to adjust easily to the life in Japan and Rikkyo University.</p>

Accommodation

Dormitory	<p>Rikkyo University currently operates <u>four international dormitories and one leased apartment.</u> Domestic students available to support exchange students at dormitories (Resident Supporter System).</p>
	<p>RUID Asakadai and RUID Shiki (Saitama), Rikkyo Global House in Shiki (Saitama), Rikkyo International Residence (RIR) in Shiinamachi (Tokyo), and Comfort Ikebukuro (Tokyo). <u>All the rooms are for single use</u> and they are conveniently located within an easy commuting distance.</p>
	<p>RUID ASAKADAI: https://sites.google.com/rikkyo.ac.jp/rikkyodorm/2023falldorm-info-english/ruid-asakadai</p>
	<p>RUID SHIKI: https://sites.google.com/rikkyo.ac.jp/rikkyodorm/2023falldorm-info-english/ruid-shiki</p>
	<p>RIR Shiinamachi: https://sites.google.com/rikkyo.ac.jp/rikkyodorm/2023falldorm-info-english/rir-shiinamachi</p> <p>Rikkyo Global House (~2024 Fall) : https://sites.google.com/rikkyo.ac.jp/rikkyodorm/2023falldorm-info-english/rikkyo-global-house</p> <p>Comfort Ikebukuro (~2024 Fall): https://sites.google.com/rikkyo.ac.jp/rikkyodorm/2023falldorm-info-english/comfort-ikebukuro</p>
	<p>【Notes】</p> <p>The new dormitory, located near the Ikebukuro campus, will be available for the students who enroll in the 2025 Spring! The details will be provided at the application of 2025 Spring.</p>

Visa *For more information regarding the new visa requirement, please refer to the link below:

http://www.immi-moj.go.jp/newimmiact_1/en/index.html

Student (<i>Ryugaku</i>) Visa	Incoming students receive a Certificate of Eligibility after their admittance to Rikkyo and must apply for a student visa at the nearby Japanese Embassy / Consulate. Those who have Japanese citizenship (including dual citizenship) do not need to apply for a student visa.
Resident Card	Newly arrived international students will be issued a "Resident Card" upon their arrival and must report their residential address in Japan to a nearby city/ward office.
Part-Time Job Permission	International Students may apply for part-time work permission (<i>Shikakugai Katsudo Kyoka</i> , 資格外活動許可) at the time of their arrival in Japan.

Medical insurance

National Health Insurance Plan (required)	Rikkyo University mandates all the Special International Students (including exchange students) to join the Japanese National Health Insurance regardless of the length of their stay at Rikkyo. The students need to complete the application for the insurance at a nearby city/ward office after their arrival in Japan. The National Plan covers approximately 70% of total medical costs incurred. Students need to pay the monthly premium (the amount of fees differs depending on each city/ward).
Rikkyo University Student Mutual-Aid Health Care Union (optional)	The Student Health Insurance Plan covers approximately 30% of total medical costs incurred if the monthly medical cost exceeds 2,500 yen. Combined with the National Plan, the Student Plan offers supplemental coverage in order to reduce the financial burden on students in case of illness or injury. <u>Please keep in mind that the Student Plan does not extend coverage to dental care.</u> While it is no longer mandated for all incoming exchange students, we strongly recommend students join the plan if they plan to study for two semesters or longer.

Estimated Budget/Expenses/Living Cost (one academic year, 11 months)

Tuition	Waived (Note: Students may have to bear tuition costs in the case that the home university sends more students than the agreed number of exchange slots to Rikkyo, depending on the exchange balance.)
Dorm fee	The dorm fee differs according to the dormitory. For more information please refer to the following website. https://sites.google.com/rikkyo.ac.jp/rikkyodorm/
Health Insurance	National Plan: 1,100 – 3,000 yen per month (depending on city/ward) Rikkyo Student Health Insurance (optional): 3,500 yen per year
Estimated living costs	Roughly 120,000 yen per month (1,320,000 yen for 11 months)

Top Global University Project and "Rikkyo Global 24" (2014~2023)

Rikkyo University was selected by the Ministry of Education, Culture, Sports, Science, and Technology (MEXT) for the "Top Global University Project (Global Traction Type)." The Project intends to enhance the international compatibility and competitiveness of higher education in Japan by supporting universities to execute decisive reforms and thorough internationalization. For further details on Rikkyo University's strategic plans for globalization, "Rikkyo Global 24," please refer to the link below: <http://english.rikkyo.ac.jp/global24/>

The ACE Program (2021~)

Rikkyo University has signed a collaborative agreement with several of the Asia region's leading universities – specifically, the College of Liberal Studies, Seoul National University; Yuanpei College, Peking University; and the University Scholars Programme, National University of Singapore – to form a consortium for international educational collaboration, with the aim of working together to develop liberal arts education in the East Asia and ASEAN regions. This initiative has been newly selected as a project eligible for funding support under the Inter-University Exchange Project: Support for the formation of Collaborative Programs with Universities in Asia, organized by Japan's Ministry of Education, Culture, Sports, Science and Technology (MEXT) in the 2021 academic year.

<https://www.jsps.go.jp/english/e-tenkairyoku/index.html>