



Application to sight examination script

This form is to be completed by students who wish to sight their examination script following finalisation of results for the study period in which a summative examination was undertaken.

The form must be lodged with the Director: Student and Academic Services within **five working days** of the appointment with the course lecturer as per clause 1.4.8 of the Assessment Policies and Procedures Manual which states:

'Students may also request the opportunity to receive feedback from a summative examination by making an appointment with their course lecturer within 10 working days of the finalisation of results for that study period (see clause 8.1.1). In the case of transnational, OUA or external students, this may be by telephone. As part of this process students have the right to sight their examination scripts, but are not entitled to either the original or a copy. Students wanting to see their examination script need to submit their request in writing to the Director: Student and Academic Services on the appropriate form outlining what they expect to learn by reviewing the script which they have not been able to gain as a result of the feedback processes provided.'

Please see below for lodgement details.

Part A: Personal details

Student ID:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mr/Miss/Ms/Mrs:	First name(s):								
Family name:									
Date of birth:	Contact No:								

Program details:

Program code:	Program title:
---------------	----------------

Part B: Grounds for request

LODGING YOUR APPLICATION

With the Director: Student and Academic Services

<p><u>In person</u> Director: Student and Academic Services Reception Level 1, 101 Currie St Adelaide 5000</p>	<p><u>By post</u> Director: Student and Academic Services University of South Australia GPO Box 2471 Adelaide SA 5000</p> <p><u>By fax</u> (08) 8302 2195</p>
---	--

OFFICE USE ONLY

Date received:	Date processed:
Received by:	Processed by:
Comments:	