



## Smoke Free Work Environment

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### Introduction

The University accepts the vast body of evidence that smoking of tobacco is harmful to health. Medical evidence conclusively links smoking with various diseases and ill health including lung cancer, bronchitis, emphysema and cardiovascular disease.

There is also evidence that chronic inhalation of side-stream and exhaled tobacco smoke presents a measurably increased health risk to non-smokers and is a source of discomfort to many.

### Definitions

**Industrial Instrument** means the applicable Collective Agreement, Award, Australian Workplace Agreement, and contract of employment or legislation.

### Responsibilities

Line Managers/Supervisors are responsible for:

- implementing this procedure within their area of responsibility
- advising their staff, visitors, clients, students and contractors of the requirement of this procedure.

Employees are responsible for:

- complying with the smoke free work environment procedure
- informing invited members of the public to University premises of the University procedure for smoke free work environments.

Contractors, Students and Visitors are responsible for:

- complying with the smoke free work environment procedure.

### Procedure

The University prohibits smoking;

- in all University buildings, including those rented for University purposes. This includes access areas such as lifts, stairwells, corridors, entrance lobbies, balconies, links to other buildings, undercrofts, storage areas, toilet areas, and lunchrooms
- within 5 metres of any entrance to buildings, air conditioning intakes or open windows and
- in University vehicles.

This prohibition applies to all University staff, contractors, visitors, clients, students and any other people entering or using University work areas, vehicles or facilities.

It should be noted that smoking is prohibited by law in certain places, for example, where there is a risk of fire or explosion or in food preparation, handling and serving areas.

Employees who fail to comply with the procedure may be counselled or subject to the disciplinary procedures in the applicable industrial instrument.

### Maps

Designated smoking zones for [City East](#) and [City West](#).

### Further Assistance

Information is available from [Quit SA](#) for staff wishing to stop smoking.

### References

[Occupational Health, Safety & Welfare Regulations, 2010](#)  
[By-Law 9 of the University of South Australia Act, 1990](#)