

# The Application Process

## What you will need to do

### Research your options

Go to <http://www.unisa.edu.au/exchange/partners/> to find out if your university has an exchange agreement with UniSA.

Visit <http://www.unisanet.unisa.edu.au/courses/> to research the courses available at UniSA.

### Apply to UniSA

Contact the International Exchange Office at your home university to apply to their exchange program.

Make sure that you have been accepted to your university's exchange program before you apply to exchange to UniSA.

Ensure that all supporting evidence and documents are sent to UniSA at the time you apply.

### Accept your offer

Accept your offer by completing the Acceptance and Payment form sent to you.

### Apply for your student visa

You will need to attach your Confirmation of Enrolment (COE) to your student visa application, which you require to enter Australia. Ensure you are aware of and meet all the Department of Immigration and Citizenship (DIAC) requirements for your student visa. For more information visit [www.immi.gov.au/students](http://www.immi.gov.au/students)

### Enrol at UniSA

Enrol either online from your home country or in-person during orientation. For more information visit [www.unisa.edu.au/enrolonline](http://www.unisa.edu.au/enrolonline)

Prospective students on student visas should be aware of requirements concerning enrolment and ensure their enrolment meets those requirements. For more information visit [www.immi.gov.au/students](http://www.immi.gov.au/students)

## What UniSA will do

### Acknowledgement of application

UniSA will notify you to acknowledge that your application has been received. This notice will contain your unique reference number which will be used in all further correspondence with you.

### UniSA will assess your application

Depending on the courses you're applying for, the time taken for assessment may vary. We look at your qualifications and credit and will process most applications within four to six weeks. Your application may be delayed, however, if any of the following information is missing: original or certified documents, English translations, syllabi/course outlines or additional forms (if required).

### Letter of offer

If your application is successful, UniSA will send you an offer letter offering you a place in our exchange program. An offer may be conditional, requiring you to complete any current study or meet English language requirements.

### Confirmation of Enrolment (COE)

When UniSA receives your health insurance payment and ensures you meet the conditions of your offer letter (if any), we will send you a Confirmation of Enrolment (COE) letter (this document is used when you apply for a student visa for entry into Australia).

UniSA will also send you important pre-departure information and a Confirmation of Admission letter.