

## CELUSA Conditions of Enrolment

### *Fee and Course conditions:*

1. Course fees cover all tuition, handout materials, the use of the library and resource centre, and the reasonable use of computer printing, internet access and audio-visual equipment.
2. Course fees do not cover the cost of prescribed or recommended texts.
3. CELUSA reserves the right to vary the course starting dates and course fees.
4. All cancellations and requests for refunds or transfers must be submitted to the Student Coordinator in writing and on the appropriate form.
5. Cancellations will take effect from the date the form is received.
6. The administration fee is non-refundable.
7. A student who is expelled from CELUSA will not be entitled to any refund of fees.
8. There is no fee reimbursement for Australian public holidays or staff development sessions.
9. The first day of each new term and the summer program is devoted to assessment of new students; continuing students have a self-study option.

### *Accommodation fee and service conditions:*

10. The accommodation fee is non-refundable if accommodation placement service has been requested and provided. The accommodation service fee is written on the Letter of Offer as optional, and is only to be paid if accommodation service is requested.

### *Agreement Rights and Obligations:*

11. When an applicant accepts a place offered by paying the fees, a binding contract is created between the student and CELUSA.
12. Written agreement to abide the Conditions of Enrolment and Refund Policy is undertaken by ticking the appropriate box on the online application form and pressing the submit button of the said form, or by signing the Declaration on the CELUSA application form.
13. Agreeing to abide by the Conditions of Enrolment and Refund Policy does not remove the right to take further action under Australian consumer protection laws.
14. CELUSA's dispute processes do not circumscribe other legal remedies. That is, students dissatisfied with grievance procedure outcomes may take other legal advice or legal action.