

Attention: Lucylynn Lizarondo, CAHE AH Journal Clubs

CAHE Journal Club 'Getting started' checklist

JC contact person: _____

Organisation: _____

Telephone: _____

Email: _____

Proposed start date of JC: _____

*Please reflect on the following set of questions when considering commencing a journal club at your health care facility. Please answer **Yes** or **No** to the following questions to the best of your ability. Answering "no" does not preclude you from commencing a journal club. Rather it provides you and CAHE with opportunities to discuss how these barriers can be overcome prior to successful implementation and sustaining of JC.*

Questions to consider	Y/N
1. Is your proposed JC membership single discipline or multidiscipline?	
2. Have you identified a range of clinical questions that could be addressed over the next six months?	
3. Have all potential JC members had the opportunity to discuss these clinical questions?	
4. Have you allocated regular meeting times over the next six months for the JC?	
5. Have you identified ways in which clinical findings could be implemented into your clinical practice (i.e. quality improvement activities, record audits, etc)?	
6. Do you have two committed facilitators for JC?	
7. Do you have commitment from all JC members to be presenters for at least one JC each year?	
8. Do you have a budget for refreshments etc?	
9. Have you discussed JC plans with your manager?	
10. Have you obtained overt support from your manager for JC?	
11. If no, do you believe that this will be an issue for JC?	
12. Will your manager champion JC and clinical implementation of JC findings in practice?	
13. Do your facilitators require training from CAHE in basic evidence-based practice issues such as hierarchy of evidence, PICO, critical appraisal, basic statistics etc	
14. Will at least one facilitator be able to attend a one-day CAHE training workshop prior to JC commencing?	
15. Is your organisation funded by the Department of Health (SA)?	

When completed please fax this form to: 08 8302 2766

CONTACTS

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