



University of South Australia

Guideline 3

UniSA Alumni

Statement of Support

The UniSA alumni program activity is conducted by the University itself or recognized alumni chapters, clubs and groups. This document outlines the level of recognition and support provided by the University to these groups.

Alumni Chapters.

The University will:

- Meet the costs of any legal or formal establishment fees and processes and provide appropriate templates and documentation to assist this process.
- Assist with initial communication of the chapter's formation
- Fund one major event each year to a maximum of A\$7,000 in association with, if at all possible, the Chancellor and/or Vice Chancellor.
- Maintain alumni data through its database and share records and alumni record keeping with the chapter
- Host the chapter's information on the UniSA alumni website
- Approve use of the University name and logo.
- Support the travel of the Chapter President to formal meetings of the UniSA alumni advisory committee.
- Design and produce relevant logo formats, business cards, letterhead, banners and other promotional material.

Alumni Club

The University will:

- Assist with initial communication of the club's formation
- Provide funding to a maximum of A\$2,000 for an inaugural or major reunion or significant activity
- Maintain alumni data through its database and share records and alumni membership record keeping with the club
- Host the club's information on the UniSA alumni website
- Approve use of the University name and logo.
- Design and provide a relevant logo format for the club's use.

Alumni Group

The University will:

- Assist with initial communication of the group's formation
 - Maintain alumni data through its database and share records and alumni record keeping with the group
 - Host information about the group on the UniSA alumni website
 - Approve use of the University name and logo.
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