HRI Research Theme 2013–2015: IDENTITY TRANSFORMATIONS

Hawke-Hardy Research Grants

Guidelines for Hawke-Hardy Research Grants

October 2013

1. Objectives of the scheme
1.1 To enable members of the Hawke Research Institute (HRI) and Barbara Hardy Institute jointly to spearhead new research projects under the broad umbrella of the biennial research theme identity transformations and to support quality research outcomes including publications.
1.2 To build research capabilities between researchers of both institutes that provide opportunities to develop collaborative competitive research projects in national and international funding rounds.
1.3 To build interdisciplinary, transdisciplinary, national and international research networks and research synergies within the membership of the Hawke Research Institute and Barbara Hardy Institute.
1.4 To enhance the research careers of early career researchers, particularly through partnerships with senior researchers.
1.5 To develop research projects that result in ARC grant proposals.

2. Key dates
2.1 7 October 2013 Release of guidelines
     8 November 2013 Applications close 5 pm
     11 December 2013 Funding announcements
2.2  **Identity Transformations: Round 3**  
Application details and key dates will be announced in 2014

3.  **Funding**
3.1 Grants up to $50,000 may be awarded.

4.  **Submissions**
4.1 Submit your application form to Ms Lynette Copus, Institute Manager, Hawke Research Institute by **5 pm on Friday 8 November 2013**.

5.  **Eligibility principles**
5.1 All applications must be headed jointly by two Chief Investigators, one full member from both the Hawke Research Institute and Barbara Hardy Research Institute.
5.2 All full members of each institute are eligible to apply as Chief Investigators provided that their contract of employment covers the period for which funding is sought.
5.3 Adjunct and affiliate members of both institutes and academic staff members of UniSA are eligible to apply as participant investigators.
5.4 All applicants should be currently employed on a permanent or fixed-term contract at the University of South Australia. Sessional staff will not normally be considered.
5.5 All research participants should have completed a PhD degree in their field and be able to show evidence of sustained research achievement commensurate with opportunity.

6.  **Evaluation and assessment**
6.1 Applications will be assessed by a university selection committee comprising senior members of the university research community. These will include the Director: Hawke Research Institute (chair), Director: Barbara Hardy Institute, Deputy Director: Hawke Research Institute, Institute Manager: Hawke Research Institute (Executive Officer).

7.  **Assessment criteria**
7.1 The feasibility and coherence of the research design, and its appropriateness in relation to available funding resources.
7.2 The research track record of the Chief Investigators and partner investigators relative to research opportunity.
7.3 The likelihood that the research grant will lead to demonstrable and high quality research outputs.
7.4 The likelihood that the grant will lead to research enhancement and capacity building in competitive research funding rounds.

8. **The application process**

8.1 The application consists of four parts

1. An application form
2. An attached project description
3. A list of expenditures and explanatory notes for project budget
4. A 2-page CV and list of publications in last ten years for each Chief Investigator

8.2 The application must contain all the information necessary for assessment of the project without the need for explanation or reference to further documentation, including reference to the world-wide web.

8.3 All applications must be written in English and comply strictly with the submission requirements.

9. **Application format**

9.1 All supplied text within an application must meet the formatting requirements, which are as follows:

- Typewritten in black type
- Single column
- Minimum 12-point highly legible font (e.g. Helvetica, Times New Roman or Arial). This includes reference lists, figure captions, table captions and table contents. Text within figures may be any font size, but should be legible for reviewers.
- Must not include URLs except in reference lists (do not hyperlink URLs in reference lists).

9.2 This is an internal grant. Applications submitted will not be checked by the Research Office for completeness or eligibility prior to final lodgment; this is the responsibility of the applicant. Ineligible or incomplete applications will be excluded and not considered by the committee.

10. **Conditions of the grant**

10.1 Grant offers must be accepted in writing by the Chief Investigator, and co-signed by partner investigators and Head of School or Centre within two weeks of notification of the result.

10.2 Chief Investigators are expected to provide a milestone progress report within 12 months
of receiving the grant and a final report within 6 months of the termination of the grant outlining the research activities, outcomes and outputs, and financial acquittal. A copy of this report is to be forwarded to lynette.copus@unisa.edu.au. Templates of the research report will be available from the HRI website for this purpose.

10.3 All research outputs facilitated by the research grant must acknowledge the Hawke Research Institute and the Barbara Hardy Institute.

10.4 An outcome of being awarded the grant will be to apply for ARC Linkage or Discovery grant funding.

11. **Administrative contact**

11.1 All administrative enquiries should be directed to

Lynette Copus:

Institute Manager: Hawke Research Institute

Phone: 61 8 830 21007

Email: Lynette.Copus@unisa.edu.au